

Alaska Energy Authority  
**BOARD MEETING MINUTES**  
**December 3, 2010**  
Anchorage, Alaska

**1. CALL TO ORDER**

Chairman Patrick Galvin called the meeting of the Alaska Energy Authority to order on December 3, 2010 at 1:45 p.m.

**2. ROLL CALL: BOARD**

A quorum was established.

Members present: Chairman Patrick Galvin (Commissioner, Department of Revenue); Mike Felix (Public Member); Robert Sheldon (Public Member); Susan Bell (Commissioner, Department of Commerce, Community & Economic Development); and Vice Chairman John Winther (Public Member).

**3. AGENDA APPROVAL**

The agenda was approved as presented.

**4. ROLL CALL: STAFF, PUBLIC**

Staff present in Anchorage: Mike Harper (AEA Acting Executive Director); Ted Leonard (AIDEA Executive Director); Chris Anderson (Deputy Director-Commercial Finance); Sara Fisher-Goad (Deputy Director-Operations); Valorie Walker (Deputy Director-Finance); Karsten Rodvik (External Affairs Project Manager); Chris Rutz (Procurement Manager); Jim Strandberg (AEA Project Manager); Sherrie Siverson (Executive Assistant); and Shauna Howell (Executive Assistant).

Others present in Anchorage: Brian Bjorkquist (Department of Law); Pat Clancy (Western Financial Group).

**5. PUBLIC COMMENTS**

There were no public comments.

**6. NEW BUSINESS**

**6A. Election of Board Chair**

**MOTION: Commissioner Bell moved to appoint John Winther as Chair and Mike Felix as Vice Chair effective December 6, 2010. Seconded by Mr. Sheldon. There were no objections. The motion passed unanimously.**

## **6B. Executive Director Search**

Chairman Galvin recused himself from this discussion and the gavel was turned over to Vice Chairman Winther. Mr. Felix stated the job description was rewritten to include grouping the CEO and Board interface functions and experience with state and federal permitting processes. Commissioner Bell said they reviewed previous documents, position descriptions, etc. and the format has been modified to include minimum qualifications following State statutes and bylaws. The recruitment notice will be posted for two to three weeks statewide and also on the AEA and AIDEA websites, providing links to Workplace Alaska, etc. December 22, 2010 is a possible closing date. The Board was given documents to review and will provide feedback to the search committee by 8:00 pm tonight. The interview questionnaire showing first and second sets of questions will be reformatted and sent out to the Board for comment. The Growth Company may perform a Myers-Briggs set of profile questions or tests for candidates. Ms. Fisher-Goad stated there are standard questions that should be incorporated into a tailored application for this position.

## **7. DIRECTOR COMMENTS**

There were no director comments.

## **8. BOARD COMMENTS**

The Board thanked Chairman Galvin for his service and wished him well. Chairman Galvin stated it had been a wonderful opportunity to Chair the AEA and AIDEA Board.

## **9. ADJOURNMENT**

There being no further business of the Board, the meeting was adjourned at 2:05 p.m.

  
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Michael C. Harper, Acting Executive Director/Secretary  
Alaska Energy Authority